

**REORGANIZATION MEETING
JANUARY 6, 2025**

PRESENT: Supervisor S. Broderick; Councilmembers J. Jacoby, R. Morreale, J. Myers, & S. Weachter; Dep. Sup. W. Conrad; Police Capt. Salada; Atty. A. M. Bax; Bldg. Insp. T. Masters; Finance Director J. Agnello; Water Foreman D. Zahno; Eng. B. Lannon; Sr. Coordinator M. Olick; 1 Press (NG); 3 Residents; & Deputy Clerk B. Cogland

ZOOM: WPCC Ch. Op. J. Ritter

EXCUSED: Hwy Sup. M. Zahno and Rec. Director T. Smith

Supervisor called the Work Session to order, followed by the Pledge of Allegiance, and asked for a moment of silent reflection.

ADOPTION / APPROVALS

2025 REGULAR MEETING / WORK SESSION / AUDIT SCHEDULE:

Weachter MOVED to approve the 2025 Work Session/RTBM Audit Schedule: W/S: 2/10, 3/10, 4/14, 5/12, (no mtgs June, July, or Aug.) 9/8, 10/16, 11/10, and 12/8; RTBM: 1/27, 2/24, 3/24, 4/28, 5/29, 6/23, 7/28, 8/25, 9/22, 10/27, 11/24, 12/22 and Final Audit TBD. Seconded by Myers, and Carried 5-0.

Morreale MOVED to approve the 2025 Boards & Commission Meeting Schedule as follows. Seconded by Myers and Carried 5-0. Historic Preservation – 2nd Tuesday – 5:45 p.m.; Parks & Recreation Advisory Committee – 3rd Wednesday – 7 p.m.; Planning Board – 3rd Thursday – 6:30 p.m.; Zoning Board of Appeals – 6 p.m.

2025 HOLIDAY SCHEDULE

Morreale MOVED to approve the 2025 Holiday Schedule: New Year’s Day (1/1), Martin Luther King, Jr. Day (1/20), Presidents’ Day (2/17), Good Friday (4/18), Memorial Day (5/26), Independence Day (7/4), Labor Day (9/1), Columbus Day (10/13), Veterans’ Day (11/11), Thanksgiving Day and the following (11/27-11/28), Christmas Eve & Christmas Day (12/24-12/25) Also New Year’s Day 1/1/2026 Seconded by Weachter and Carried 5-0.

2025 IRS MILEAGE RATE

Weachter MOVED to approve the mileage rate of \$0.70/mile for 2025. Seconded by Morreale and Carried 5-0.

Copy Fees in 2025 are presented as follows: Assessor’s Office \$0.65, MIN. \$1.30 Building Dept. – 24”x36” Sheet B/W = \$12.00, 24”x36” Sheet Color = \$18.00, 36”x48” Sheet B/W = \$24.00,

36"x48" Sheet Color = \$30.00 Disk/Thumb Drive (minutes) = \$25.00 Non-Certified Copies = \$0.25, Town Map = \$5.00 Police Fees – Accident Reconstruction Report = \$250.00, Background Checks = \$10.00, Fingerprints = \$25.00, Photos = \$100.00, Police Reports = \$10.00

Morreale MOVED to approve the 2025 Copy/Assessor/Map fees as presented. Seconded by Jacoby and Carried 5-0.

Resolution 2024-01A setting fee rates for the Town of Lewiston

Morreale MOVED to approve the 2025 Fee Rates (Resolution 2024-01A). Seconded by Myers and Carried 5-0.

Proposed 2025 Cell Phone Stipend: \$25/month for the following titles: Code Enforcement Officer, Deputy Building Inspector, Fire Inspector (2), Fire Prevention Chair. \$30/month for Assessor and Town Clerk, and \$80/month for the Building Inspector and Supervisor.

Morreale MOVED to approve the proposed 2025 Cell Phone Stipend. Seconded by Jacoby and Carried 5-0.

The following departments may accept credit card payments: Building dept., Rec Dept., Tax Collector, Town Clerk, Town Court, and Water Dept.

Morreale MOVED to approve the proposed Departments accepting Credit Card Payments for 2025. Seconded by Myers and Carried 5-0.

Dishonored checks will result in a fee of \$20

Morreale MOVED to approve the Dishonored check fee of \$20. Seconded by Myers and Carried 5-0.

Official/Secondary Town Newspaper

Weachter MOVED to approve the Official and Secondary Town Newspapers (Niagara Gazette / Sentinel). Seconded by Morreale and Carried 5-0.

Authorized signers for payment of checks: David S. Broderick – Supervisor and William C. Conrad – Deputy Supervisor

Official Town Depositories – Bank on Buffalo and M&T Bank

Morreale MOVED to approve the authorized signers for payment of checks. Seconded by Weachter and Carried 5-0.

Procurement Policy

Weachter MOVED to approve the Procurement Policy as presented. Seconded by Jacoby and Carried 5-0.

Investment Policy

Morreale MOVED to approve the Investment Policy as presented. Seconded by Myers and Carried 5-0.

Board Meetings to follow “Roberts Rules of Order”

Weachter MOVED to approve “Robert’s Rules of Order”. Seconded by Morreale and Carried 5-0.

APPOINTMENTS AND CONFIRMATIONS

Assessor

Morreale MOVED to approve Nick Fiutko as Town Assessor. Seconded by Myers and Carried 5-0.

Town Attorney

Morreale MOVED to approve Alfonso Marra Bax as Town Attorney. Seconded by Myers and Carried 5-0.

Attorney for the Town

Morreale MOVED to approve Seaman Law, LLC as Attorney for the Town. Seconded by Myers and Carried 5-0.

Building Inspector / SEQRA Compliance Officer

Weachter MOVED to approve Tim Masters as Building Inspector/SEQRA Compliance Officer. Seconded by Jacoby and Carried 5-0.

Code Enforcement Officer / Storm Water Manager

Myers MOVED to approve Chris McAuliffe as Code Enforcement Officer / Storm Water Manager. Seconded by Morreale and Carried 5-0.

Engineering Services

Myers MOVED to approve GHD as the Town’s Engineering Services Provider. Seconded by Jacoby and Carried 5-0.

Fire Inspectors, P/T

Jacoby MOVED to approve Pat Martin and Sam Ricotta as Fire Inspectors, P/T. Seconded by Morreale and Carried 5-0.

Fire Prevention Chair

Jacoby MOVED to approve Jim Bos as Fire Prevention Chairman. Seconded by Morreale and Carried 5-0.

Deputy Highway Superintendent

Morreale MOVED to approve Jeff Cosgrove as Deputy Highway Supt. Seconded by Jacoby and Carried 5-0.

Historian

Weachter MOVED to approve Marjorie Maggard as Town Historian. Seconded by Jacoby and Carried 5-0.

Town Prosecutor

Myers MOVED to approve George Adamson as Town Prosecutor. Seconded by Morreale and Carried 5-0.

Parks Superintendent

Weachter MOVED to approve Mitch Zahno as Parks Superintendent. Seconded by Morreale and Carried 5-0.

Police Chief

Myers MOVED to approve Frank Previte as Chief of Police. Seconded by Jacoby and Carried 5-0.

Recreation Director

Weachter MOVED to approve Timothy Smith as Recreation Director. Seconded by Jacoby and Carried 5-0.

Registrar, Records Access Officer, and RMO

Jacoby MOVED to approve Amy Smith as Registrar, Records Access Officer & RMO. Seconded by Morreale and Carried 5-0.

Deputy Registrar

Weachter MOVED to approve Tamara Burns as Deputy Registrar. Seconded by Myers and Carried 5-0.

Sub Registrars

Morreale MOVED to approve Briggett Cogland and Linda Kreps as Sub Registrars. Seconded by Myers and Carried 5-0.

Senior Citizens Coordinator

Weachter MOVED to approve Melinda Olick as Senior Citizens' Coordinator. Seconded by Morreale and Carried 5-0.

Supervisor Broderick gives his confirmations, with no approval from the Board needed, stating Bill Conrad as Deputy Town Supervisor, Natalie Soffritti as Confidential Secretary, and Jacqueline Agnello as Finance Director.

Jr. Accountant

Morreale MOVED to approve Isaiah Milne as Jr. Accountant. Seconded by Myers and Carried 5-0.

Grants Consultant

Weachter MOVED to approve Municipal Solutions as Grants Consultant on an "as needed" basis. Seconded by Myers and Carried 5-0.

Town Auditor

Jacoby MOVED to approve Drescher & Malecki, LLP as Town Auditor. Seconded by Myers and Carried 5-0.

Water Foreman

Jacoby MOVED to approve Dan Zahno as Water Foreman. Seconded by Weachter and Carried 5-0.

WPCC Chief Operator

Morreale MOVED to approve Jeff Ritter as WPCC Chief Operator. Seconded by Myers and Carried 5-0.

2025 Pay Schedule

Morreale MOVED to approve the 2025 Pay Schedule as presented. Seconded by Weachter and Carried 5-0.

Board Liaisons

Myers MOVED to approve the proposed 2025 Appointed Liaisons. Seconded by Jacoby and Carried 5-0.

Minority Business Officer

Morreale MOVED to approve Amy Smith as Minority Business Officer. Seconded by Myers and Carried 5-0.

Women's Business Officer

Weachter MOVED to approve Amy Smith as Women's Business Officer. Seconded by Morreale and Carried 5-0.

Electrical Inspectors

Jacoby MOVED to approve Atlantic-Inland, Inc. as Electrical Inspectors. Seconded by Morreale and Carried 5-0.

T/V Police Liaisons

Jacoby MOVED to approve Supervisor Broderick and Board Member John Jacoby as Town/Village Police Liaisons. Seconded by Myers and Carried 5-0.

Bingo Inspector

Weachter MOVED to approve Lisa Wisnieski as Bingo Inspector. Seconded by Morreale and Carried 5-0.

Records Appeals Officer

Morreale MOVED to approve Steve Broderick as Records Appeals Officer. Seconded by Myers and Carried 5-0.

APPOINTMENTS TO BOARDS / COMMISSIONS / COMMITTEES

Cable Commission (5 members) Annual Appointment

Jacoby MOVED to approve the Cable Commission as presented. Seconded by Morreale and Carried 5-0

The Town Board Reappoint James Abbondanza as Cable Commission Chairman

Jacoby MOVED to approve the reappointment of James Abbondanza as Cable Commission Chairman. Seconded by Morreale and Carried 5-0.

Board of Ethics

Town Board Appoint Fred Caso as a new Member on the Board of Ethics.

Morreale MOVED to approve the appointment of Fred Caso to the Board of Ethics. Seconded by Myers, and Carried 5-0.

Morreale MOVED to approve the 5-member Board of Ethics as presented. Seconded by Jacoby and Carried 5-0.

The Town Board Reappoint Suzanne Pardee as Chair for the Board of Ethics.

Jacoby MOVED to approve Suzanne Pardee as Chair for the Board of Ethics. Seconded by Morreale, and Carried 5-0.

Historic Preservation – There are currently 2 vacancies within the Historic Preservation. If anyone wishes to apply, please reach out to the Town Historian, Marge Maggard.

Lighting Advisory Board

Morreale MOVED to approve the 5-member Lighting Advisory Board as presented. Seconded by Myers, and Carried 5-0.

The Town Board Appoint John Barber as Chairman for the Lighting Advisory Board.

Myers MOVED to approve the Appointment of John Barber as Chairman for the Lighting Advisory Board. Seconded by Jacoby, and Carried 5-0.

Modern CAC (No appointments made 2018-2025)

Parks and Recreation Advisory Committee

Myers MOVED to approve the Parks and Recreation Advisory Committee with no changes from 2024. Seconded by Jacoby, and Carried 5-0.

Personnel Committee

Morreale MOVED to approve the Personnel Committee as presented. Seconded by Weachter, and Carried 5-0.

Planning Board

The Town Board reappoint Bill Burg as Chairman of the Planning Board.

Weachter MOVED to approve the reappointment of Bill Burg as Chairman of the Planning Board. Seconded by Morreale, and Carried 5-0.

The Town Board appoint Henry Sandonato as a member of the Planning Board.

Jacoby MOVED to approve the appointment of Henry Sandonato to fill the vacancy as member of the Planning Board. Seconded by Morreale, and Carried 5-0.

Signage Committee

Morreale MOVED to approve the 5-member Signage Committee as presented. Seconded by Myers, and Carried 5-0.

Zoning Board of Appeals

The Town Board appoint Zack Collister as member of the Zoning Boards of Appeals.

Myers MOVED to approve Zack Collister as member of the Zoning Board of Appeals. Seconded by Jacoby, and Carried 5-0.

The Town Board appoint Derrick Miller and Lou Fontana as alternates among the Zoning Board of Appeals.

Morreale MOVED to approve Derrick Miller and Lou Fontana as alternates on the Zoning Board of Appeals. Seconded by Weachter, and Carried 5-0.

The Town Board reappoint Joseph Conti to the Zoning Board of Appeals.

Myers MOVED to approve the reappointment of Joseph Conti to the Zoning Board of Appeals. Seconded by Jacoby, and Carried 5-0.